

Gate Phone Log/ Request to Change Names

1. This document is to request changes to names and telephone numbers that appear at the front gate call box system which enables visitors to a specific home to dial the number to gain entry to Stonegate.
2. This log must be submitted to the Gate Committee or to Stonegate Home Owners Association, SHOA Inc, when requesting a change.
3. A \$35.00 fee should be submitted with the request for the name/phone change. **This fee does not apply to new homeowners.**
4. PLEASE NOTE THAT YOUR LOT NUMBER-SPECIFIC CODE WILL BE: #xxxx, WHERE xxxx IS THE LAST FOUR (4) DIGITS OF YOUR TELEPHONE NUMBER.

Date: _____

Name(s) to appear at the gate: _____
Surname only; please Print

Lot Number: _____

Property owner's name(s) _____
if different from applicant

Address of property _____

Phone Number Change Request:

New Phone Number Requested _____

Signature of the Requestor: _____

Date: _____

Stonegate HOA Inc
Suite 38, PMB 250
c/o UPS Store
13860 Wellington Trace
Wellington FL 33414

Rev.: 2

Date: Sept. 2022

GUIDELINES FOR CALL BOX OPERATION

SHOA requires a telephone number from each homeowner so that it can be programmed into the call box. Its purpose is to allow visitors to scroll and find the name of the homeowner to whom they are proceeding.

The visitor, having found the correct name, will then press the call button and a call will be placed to the phone number associated with the homeowner.

The homeowner will see STONEGATE in their caller ID. Having answered the call and if the homeowner wishes to allow entry to the visitor, the gate will open if the homeowner presses 9 firmly.

In that way, the homeowner has full control to allow or deny entry any visitor.

SHOA's guidelines are that codes are not to be shared with the wider public since this has the potential to be a security risk to your household as well as to the Stonegate community.

SHOA strongly recommends that you share your code with as few **trusted** persons as possible with everyone else using the call box to gain entry to Stonegate.

USPS, FEDEX, UPS, AMAZON and others have their own specific code and/or method of entry.

SHOA asks you to assist in protecting your household, as well as all others at Stonegate, by restricting the sharing of your code.

SHOA

stonegatehoa.wellington@gmail.com
