Stonegate HOA Inc
13860 Wellington Trace
Suite 38, PMB 250
Wellington, Fl. 33414

Rev # 2

Date:: September 2022

APPLICATION FOR APPROVAL OF PURCHASE

1. This document and the attached application for purchase must be completed and signed by the proposed buyer(s) and submitted to Stonegate Homeowners Association (SHOA) via mail or email.

2. **The completed application must be returned to SHOA at least 14 days prior to the proposed closing date. If any question remains unanswered, the application will be returned to Buyer(s). This will delay the process unnecessarily.**

3. A copy of the sales contract must accompany this application, together with payment of an application fee of $185.00.

   This fee includes the gate callbox setup fee for name/telephone changes. **The GATE PHONE LOG/REQUEST TO CHANGE NAMES form MUST accompany this application. PLEASE SEE ATTACHED FORM AND GUIDELINES.**

4. A Capital Contribution of $350.00 and a processing fee of $50.00 shall be paid by the buyers. The total is $400. Check must be made payable to Stonegate Homeowners Association.

5. The seller or the Homeowners Association will provide the buyer(s) with a copy of the Association's documents, rules and regulations.

6. No commercial vehicles, boats, trailers, RV'S, motor homes, etc. shall be parked in driveways or on roadways.

7. The buyer(s) must arrange to get gate cards, pedestrian gate keys, gate openers, etc. from the seller at closing.

8. If the buyer wishes to obtain additional information and/or additional gate openers, contact SHOA via email at stonegatehoa.wellington@gmail.com

Date:_____

Name(s) of proposed buyer(s) _____

Property owner's name(s) _____

Address of property _____

Realty Company _____

Stonegate HOA Inc
13860 Wellington Trace
Suite 38, PMB 250
Wellington, FL. 33414

APPLICATION FOR APPROVAL OF PURCHASE

BUYER(S) INFORMATION

NAME **RELATIONSHIP**

_____

_____

_____

_____

_____

VEHICLES: MAKE / MODEL / TAG

_____

_____

_____

_____

PETS: How many do you have? DOGS ___ CATS _____ Other _____

Do you plan to rent property after purchase? Yes ☐ No ☐

CRIMINAL RECORD:

Do any of the Buyers have a criminal record? Yes ☐ No ☐

If yes, please give full details including date and location of record:

_____

_____

_____

Stonegate HOA Inc
13860 Wellington Trace
Suite 38, PMB 250
Wellington, FL. 33414

BUYER(S) INSURANCE (if applicable)

Insurance Co. _____

Agent _____ Phone _____

Current Contact Information (Prior to & After Purchase)

*Name:
*Address:
*Phone: Mobile:

Billing Information
*Name:
*Address:
Email:

Do you plan on being a full-time resident? Yes ☐ No ☐
If "No," give details as to where should invoice and HOA letters be mailed:

Name: _____
Address: _____
*Phone: _____

I, (We) have completed the application and I (we) certify that all the information which I (we) have given is true and correct.

Signature: Printed name:

Signature: Printed name:

Signature: Printed name:

Stonegate HOA Inc
13860 Wellington Trace
Suite 38, PMB 250
Wellington Fl. 33414

APPLICATION FOR APPROVAL OF PURCHASE

I, (we) do hereby agree for myself and on behalf of all persons who may use the home which I, (we) seek to purchase, that

A. I (We) have a copy and I have read the By-Laws and I (we) will abide by all of the By-Laws, Rules and Regulations contained in the documents of Stonegate Homeowners Association.

B. I, (we) understand that I, (we) are responsible for any visitors that occupy the home or use the common areas.

C. I (we) understand that any violation of these terms, provisions, conditions, and covenants of Stonegate Homeowner's Rules, Bylaws and Covenants provides cause for immediate action as therein provided.

D. I (we) understand that the acceptance for purchasing of any home in the Stonegate Community is conditioned upon the truth and accuracy of this application.

E. I (we) understand that Stonegate Homeowners Association will be provided with a copy of the recorded deed.

F. I (we) understand that I am (we are) responsible for paying my (our) HOA dues and I (we) undertake to pay such dues in a timely manner as required by the HOA. The due dates for payment are January, April, July and October of each year. Checks, **made payable to Stonegate HOA,** must be mailed to:

ACCU DART BOOKKEEPING
1127 ROYAL PALM BEACH BLVD.
#438
ROYAL PALM BEACH, FL. 33341

SIGNATURE _____ SIGNATURE _____

DATE _____ DATE _____

Stonegate HOA Inc
13860 Wellington Trace
Suite 38 PMB 250
Wellington FL 33414

Rev #: 1
Date: March 2022

Gate Phone Log/ Request to Change Names

1. This document is to request changes to names and telephone numbers that appear at the front gate call box system which enables visitors to a specific home to dial the number to gain entry to Stonegate.

2. This log must be submitted to the Gate Committee or to Stonegate Home Owners Association, SHOA Inc, when requesting a change.

3. A $35.00 fee should be submitted with the request for the name/phone change. **This fee does not apply to new homeowners**.

4. PLEASE NOTE THAT YOUR LOT NUMBER-SPECIFIC CODE WILL BE: #xxxx, WHERE xxxx IS THE LAST FOUR (4) DIGITS OF YOUR TELEPHONE NUMBER.

Date:_____

Name(s) to appear at the gate: _____
Surname only; please Print

Lot Number: _____

Property owner's name(s) _____
if different from applicant

Address of property_____

Phone Number Change Request:

New Phone Number Requested _____

Signature of the Requestor: _____

Date: _____

Rev: March 2022

Stonegate HOA Inc
Suite 38, PMB 250
c/o UPS Store
13860 Wellington Trace
Wellington Fl 33414

Rev.: 2

Date: Sept. 2022

GUIDELINES FOR CALL BOX OPERATION

SHOA requires a telephone number from each homeowner so that it can be programmed into the call box. Its purpose is to allow visitors to scroll and find the name of the homeowner to whom they are proceeding.

The visitor, having found the correct name, will then press the call button and a call will be placed to the phone number associated with the homeowner.

The homeowner will see STONEGATE in their caller ID. Having answered the call and if the homeowner wishes to allow entry to the visitor, the gate will open if the homeowner presses 9 firmly.

In that way, the homeowner has full control to allow or deny entry any visitor.

SHOA's guidelines are that codes are not to be shared with the wider public since this has the potential to be a security risk to your household as well as to the Stonegate community.

SHOA strongly recommends that you share your code with as few **trusted** persons as possible with everyone else using the call box to gain entry to Stonegate.

USPS, FEDEX, UPS, AMAZON and others have their own specific code and/or method of entry.

SHOA asks you to assist in protecting your household, as well as all others at Stonegate, by restricting the sharing of your code.

SHOA

stonegatehoa.wellington@gmail.com